

# Town of Upper Marlboro

## REGULAR TOWN MEETING

October 12, 2010

Approved Minutes

### Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners  
James Storey, Commissioner/ Treasurer  
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Zoe Tillman of the *Gazette* and various citizens and interested parties.

### Pledge of Allegiance

### Review/Approval of Meeting Minutes & Financial Reports

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from September 14, 2010 and the Work Session minutes from September 28, 2010 were summarized by Commissioner Hourclé. President Sonnett motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from September's Town Meeting and Work Session were unanimously approved.

Commissioner Storey reviewed highlights of the Treasurer's Report dated September 30, 2010.

- At 3 months into FY2011, revenues and expenditures are all in the 25% range with the exception of the line items that reflect the "one-time" performance awards.
- A SunTrust CD was rolled over to Tri-County bank in Dunkirk for 20 months at 2%.

The Town received a draft of the FY2010 audit which concludes with a \$174K surplus. President Sonnett noted that some FY2011 figures will be adjusted and moved back to last year, by the auditor, to cover FY2010.

Commissioner Storey also reported: He attended a "Financial Overview" meeting for Prince George's County that dealt with the current economic recovery efforts and the issues ahead for 2012; Attended the LGIT 23<sup>rd</sup> Annual Conference in Annapolis last week and participated in several workshops; Town received letter from FEMA stating the Town will receive \$2,408 for expenses incurred during the winter emergency in 2009-2010.

Commissioner Hourclé motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report, dated September 30, 2010 was unanimously approved.

### Commissioner Reports

Commissioner Hourclé: Attended the grand opening of the Barack Obama Elementary School.

Commissioner Storey: Delivered report under Treasurer's Financial Report.

President Sonnett: President Sonnett delivered the Police Report for September, 2010:

- 139 Town Citations were written in the month of September, 2010; State citations totaled 47
- Within town limits: 1 Assault; 3 Larceny; 2 Warrant Service; 5 Vehicle Impound; 1 Recovered Vehicle
- Outside town limits: 2 Assault; 29 Larceny; 12 Burglary; 11 Stolen Vehicle.

President Sonnett also reported on: Update on the Prince George's County I-Net; Question 7 on the November 2nd Mid-Term Election Ballot will be concerning the proposed transfer station on Rte. 301; The Town's zoning appeal is scheduled for Friday, October 29<sup>th</sup> at 9 a.m.; and lastly, he introduced Martha Brown, who is a realtor with Long & Foster and interested in the current historic evaluation being conducted in Town.

### Committee Reports

Town Clerk: Mr. Williams reported that he will be attending meetings and workshops being hosted by the Anacostia Trails Heritage Area (ATHA) and the Maryland War of 1812 Bicentennial Commission to gather contacts and information to aide the Town in participating in the anniversary events. He said that the Town hopes that residents will step forward to volunteer, and ideally, form a Town Historical Committee.

## **Business**

National Register Historic District Nomination: President Sonnett stated that the evaluation was complete and that he felt that accepting the designation would be a positive thing for the Town. He then opened the floor for discussion. Concerns about alterations by homeowners to existing contributing structures and current Federal guidelines possibly changing in the future were discussed.

Parade Application Review: A special event application from Frederick Douglass High School to hold their Homecoming Parade on October 23, 2010 was submitted and reviewed. Commissioner Storey made a motion to approve the application, Commissioner Hourclé seconded. The application was unanimously approved and the application fee waived.

Paper Shredding Service: President Sonnett quoted an estimate from Office Paper Systems and asked for a motion to execute the service with a \$500 limit. Commissioner Hourclé motioned to approve the contract, Commissioner Storey seconded the motion. The motion was unanimously approved.

Continuity of Governance: 4 proposals from consultants Nan Booth and Barbara Hawk were discussed. It was decided to investigate further into other sources on the subject and pass on the current proposals for now.

Contract (Public Works Facility): President Sonnett reviewed the list of repairs needed for the 3 Public Works Facility. An estimate of \$3,800 was offered by McLellan & Co. Commissioner Storey motioned to approve the contract, Commissioner Hourclé seconded the motion. The motion to proceed ahead with the contract was unanimously approved.

MML Resolution Request: The MML has asked all municipalities to pass a resolution requesting the Maryland General Assembly to reinstate state shared revenues and also provide diverse revenue raising authority to the municipalities. President Sonnett said that a resolution will be prepared for passage at the next Town Meeting.

Information Management: President Sonnett reviewed the current options being investigated for records management and systems operations. Several companies have already been consulted. He then invited knowledgeable citizens to meet at Town Hall for a brainstorming session to offer their ideas and solutions.

Purchase of Snow Removal Equipment: President Sonnett recommended the purchase of a new tractor with a snow-blower for this winter. He suggested that it might be a better bet to sell the Skid-Loader next spring.

Holiday Party: A date for the Town Holiday Party was discussed. It was decided to have the event on December 5<sup>th</sup> at 4:30 p.m. with a tree-lighting ceremony at sundown.

## **Public Comment**

Abandoned vehicles, barking dogs, yard trash and the Town's code-violation warning notices were discussed.

## **Adjournment**

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. The meeting was adjourned at 9:21 p.m.

Respectfully submitted,

M. David Williams  
Town Clerk